

<b>Post Title</b>	Mechanic	<b>Salary Scale</b>	G12-10/9-8
<b>Reporting Officer</b>	Mechanic Foreman	<b>ER 2024</b>	2
<b>Department</b>	Engineering	<b>Location</b>	Kiritimati
<b>Scope of Work</b>	The post holder responsible for the repair and maintenance of light and heavy-duty plants & machineries on a daily basis. The post holder will be required to work on shift during vessel operations or during special project that require extended working hours and ready to repair assigned machines to avoid the delay of the operation.		
<b>Minimum Qualification/Experience Requirement</b>	<b>Qualifications &amp; Experiences</b> <ul style="list-style-type: none"> <li>• Final Trade certificate in Automotive or Heavy Mechanic or APTC certificate or equivalent in Automotive Mechanic.</li> <li>• At least three years working experiences in light and heavy automotive, hydraulic and lifting machines or plants.</li> <li>• Clean police record</li> <li>• Physically and mentally fit</li> <li>• Age is between 20 to 50 years</li> </ul>		
<b>Duties and responsibilities</b>	<ol style="list-style-type: none"> <li>1. Diagnosing and troubleshooting machines and or equipment failures and fix them on the spot</li> <li>2. Building and assembling machines or mechanical components</li> <li>3. according to specific and relevant requirements</li> <li>4. Inspecting machines, engines, transmissions etc. and run diagnostic tests to discover functionality issues</li> <li>5. Conducting repairs aiming for maximum reliability and serviceability of machines</li> <li>6. Troubleshooting reported problems of machines and resolve them in a timely manner</li> <li>7. Testing and changing repaired systems to the required standards</li> <li>8. Performing a thorough maintenance on machinery, equipment and systems</li> <li>9. Cleaning and applying proper lubricants to machinery components and tools</li> <li>10. Replenishing fluids and components of engines and machineries</li> <li>11. Undertaking other duties as assigned (e.g., repair of hydraulic systems, painting vehicles etc.)</li> <li>12. Keeping logs of work and report on issues</li> <li>13. Repairing and maintaining diesel and gasoline engines;</li> <li>14. Adjusting and repairing ignition, fuel, electrical, hydraulic, drive unit and steering systems</li> <li>15. Maintaining and repairing chassis, frames and bodies;</li> <li>16. Working with hoisting and jacking equipment, power tools, measuring instruments, gauges and meters;</li> <li>17. Maintaining and repairing tires, and other electrical failure on automobile;</li> <li>18. To assist as temporary relieving operators during vessel</li> </ol>		

	<p>operations during shortage of operators or as required from time to time.</p> <p><b>19.</b> To engage with overseas cargo operations when rostered for shift;</p> <p><b>20.</b> Perform any other duties that may be assigned by Supervising Officers from time to time.</p>		
<b>Submitted by:</b>		<b>Signature:</b>	
<b>Approved by:</b>		<b>Signature:</b>	
		<b>Date:</b>	